

WINDMILL WALKERS CLUB CONSTITUTION



1. TITLE

(1:1) The Club shall be called the Windmill Walkers, hereafter referred to as "the Club."

2. AIMS

(2:1) To foster and promote the enjoyment of walking over varying distances in Yorkshire and the surrounding area.

3. MEMBERSHIP

(3:1) Membership shall be open to any person completing a membership application form and paying the annual membership fee, as determined by the Annual General Meeting of the Club.

(3:2) Honorary Life Membership may be conferred on a member who has demonstrated exceptional service to the Club.

4. EXPULSION OF MEMBERS

(4:1) Members of the Club whose conduct is inappropriate or who decline to abide by Rules and By-laws may be expelled or suspended by a resolution passed at a meeting of the Management Committee, where their membership fee may be forfeited. Members shall have a right to appeal in person to the Management Committee with regard to any decision affecting themselves, providing that notice of such appeal be submitted to the Secretary in writing within seven days of the notification being served.

5. OFFICERS

The Officers of the Club shall be as follows:

(5:1) Chairperson.

(5:2) Secretary.

(5:3) Treasurer.

6. ELECTION OF OFFICERS

(6:1) All Officers shall be elected at the Annual General Meeting of the Club, by those members present and voting.

(6:2) All Officers shall be elected for a period of one year, but may be re-elected to the same office or another office the following year.

7. MANAGEMENT COMMITTEE

(7:1) The affairs of the Club shall be controlled by a Management Committee comprising of the Officers of the Club.

(7:2) The Management Committee may co-opt other members of the Club if necessary.

(7:3) The Management Committee shall meet at such intervals as are necessary to properly conduct the business of the Club.

(7:4) The duties of the Management Committee shall be:

(7:4a) To control the affairs of the Club on behalf of the members.

(7:4b) To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The Club shall maintain a bank account and the following officers shall be authorised to sign cheques: two from the Chairperson, Treasurer and Secretary.

8. GENERAL MEETINGS

- (8:1) The Annual General Meeting of the Club shall be held not later than the end of January each year. Two clear months written notice shall be given to all members. Members must advise the Secretary in writing of any business to be moved at the Annual General Meeting, at least twenty eight (28) days before the meeting.
- (8:2) The business of the Annual General Meeting shall be to:
 - (8:2a) Confirm the minutes of the previous Annual General Meeting.
 - (8:2b) Receive the annual report from the Secretary.
 - (8:2c) Receive the annual audited accounts from the Treasurer.
 - (8:2d) Elect the Officers of the Club.
 - (8:2e) Appoint an Auditor
 - (8:2f) Review membership fees and agree them for the forthcoming year.
 - (8:2g) Transact other business as included on the agenda.
- (8:3) Special General Meetings may be convened by the Management Committee or on receipt by the Secretary of a written request from not less than five (5) members of the Club. At least twenty eight (28) days notice of the meeting shall be given.
- (8:4) Nomination of candidates for election may be made in writing to the Secretary at least twenty eight (28) days in advance of the Annual General Meeting, or may be presented in person at the Annual General Meeting. Nominations can only be made by members and must be seconded by another member.
- (8:5) Decisions at a General Meeting shall be by a simple majority of those members present and voting. In the event of equal votes, the Chairman shall be entitled to an additional casting vote.
- (8:6) A quorum for a General Meeting shall be one quarter of the Club's full membership.

9. DISSOLUTION

- (9:1) If at a General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting to be held not less than twenty eight (28) days thereafter, to discuss and vote on the resolution.
- (9:2) If at that Special General Meeting, the resolution is carried by at least two-thirds of the members present and voting, the Management Committee shall thereupon (or at such date as shall have been specified in the resolution) proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.
- (9:3) After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the membership of the Club, but shall be given or transferred to some other voluntary organisation (or organisations) having similar objectives to those of the dissolved Club.

10. ALTERATIONS TO THE CONSTITUTION

- (10:1) Any proposed alterations to the Constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a member and seconded by another member. Such alterations shall be passed if supported by not less than two thirds of those members present and voting, assuming that a quorum has been achieved.

10 January 2015